Request for Quotation

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms & Conditions printed at the back. Submit your proposals duly signed by your representative not later than **December 13, 2018 at 1:00P.M.** to **Ricol University - BAC Secretariat Office**.

Open quotations may be submitted manually or through facsimile or email at the address and contact numbers indicated above.

After having carefully read and accepted the Terms & Conditions, I/We submit our quotation/s for the item/s as follows:

<table>
<thead>
<tr>
<th>Ref/ ABC/ Item CW-2018-__</th>
<th>Unit</th>
<th>Qty</th>
<th>Description</th>
<th>Unit Price</th>
<th>Compliance to Technical Specifications</th>
<th>Sub-total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Php500,000.00</td>
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</tbody>
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**Repair of Mahogany Building & Social Work Building at BUCSSP with detail as follows:**

- **Lot 1 General Requirements**
- **Lot 1 Site Works**
- **Sets 3.00 Partition Works**
- **Sq. m. 288.00 Tile works**

**TOTAL**

Service Delivery Conditions:

- [ ] Deliver of item/work is required within 60-calender days after receipt of Notice to Proceed (NTP);
- [ ] Details related to implementation shall be communicated with the End user;

Price Validity: __________ Payment Term: __________

Printed Name / Signature: ____________________________

T.I.N. #: ____________________________

Served by/Date: ____________________________
TERMS & CONDITIONS

1. All entries must be typewritten or in BLOCK LETTERS;
2. Bidders shall provide correct and accurate information required in this form.
3. The following shall be observed in accomplishing the canvass forms:
4. Price quotation/s must be valid for a period of ONE HUNDRED TWENTY (120) calendar days from the date of submission.
5. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Award of contract shall be made to the lowest calculated and responsive quotation which complies with scope of works and other terms and conditions stated herein.
8. The quotations shall be properly signed with printed name of the authorized representative;
9. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
10. The following eligibility/technical and financial documents shall be submitted upon submission of the quotations;
   ➢ Mayor’s/Business Permit
   ➢ Philippine Government Electronic Procurement System (PhilGEPS) Certificate of Registration;
   ➢ PCAB License
   ➢ Income/Business Tax Return
   ➢ Omnibus Sworn Statement
   ➢ Detailed Estimates
11. Quotations and documents shall be submitted on any of the following address: The BAC Chairperson Bicol University-GASS, Legazpi City G/F General Administration Bldg., Rizal St., Legazpi City (052) 742-5922 or
    bubacinfra@gmail.com
12. The Bicol University-BAC for INFRASTRUCTURE shall have the right to inspect and/or to test the goods to confirm their conformity to the technical requirements.
13. Implementation of the project shall be in accordance with the provisions of the Revised Rules and Regulations of R.A. 9184.