

These students maybe admitted provided they meet the following requirements:

1. An average grade of 2.0 or “B” or better.
2. Shall have not completed more than 50% of the units required in the program applied for. **(Copy of the Certificate of Equivalency issued by the Department/Ministry of Education in the applicant's country to determine the applicant's earned/credit units)**
3. Certification of proficiency in English based on the TOEFL score/IELTS (for non-native speakers of English).

Admission Procedures

1. The applicant sends a copy of his Official transcript of records (scanned) via email or send by postage addressed to:

The Dean
Admissions Office
Bicol University
Legazpi City 4500

2. A preliminary assessment will be conducted by the BUAO. Once the applicant meets the requirements as transferee, he fills-out the downloadable **Application Form (www.bicol-u.edu.ph)**. The filled-out **Application form** shall have the following attachments:

- 2 pcs. (2x2) ID pictures
- Letter of Intent
- A recommendation from the School Head (last school attended)
- TOEFL/IELTS results

- Authenticated copy of Official transcript of records **(with the official grading system and its English translation, bearing the original signature of the Registrar and school seal)**
- \$50 application fee via telegraphic transfer/bank remittance payable to:

Account name: Bicol University

Bank name: Land Bank of the Philippines

Account No.: 0134-0064-80

Tel. No.: (052) 480-0498

3. Applicants for transfer may still go through an interview in the college/unit they intend to transfer.
4. The accepted international applicant must submit/present the documents indicated on the admission notice at least two weeks before the start of the enrollment period.

BUAO STAFF

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Republic of the Philippines
Bicol University
OFFICE OF ADMISSIONS
Legazpi City

INTERNATIONAL STUDENTS

BU VISION

A world-class university producing leaders and change agents for social transformation and development.

BU QUALITY POLICY

Bicol University commits to continually strive for excellence in instruction, research and extension by meeting the highest level of clientele satisfaction and adhering to quality standards.

BICOL UNIVERSITY

Bicol University gained its corporate existence by virtue of Republic Act. No. 5521 approved on June 21, 1969. It is spread out in the campuses of Guinobatan, Daraga, Legazpi, Tabaco, Polangui & Gubat. The main campus is located in Legazpi City. It offers 58 course programs across its colleges and units, namely: College of Social Science & Philosophy, College of Business, Economics & Management, College of Education, College of Arts & Letters, College of Nursing, College of Engineering, Institute of Architecture, College of Industrial Technology, Institute of Physical Education, Sports & Recreation, College of Science, College of Agriculture & Forestry (BUCAF), BU Tabaco Campus, BU Gubat Campus, BU Polangui Campus, and College of Medicine.

As the flagship of regional development, it has consistently provided the Bicol Region with professionals and middle-level skilled manpower with managerial and entrepreneurial capabilities that will propel economic, social, and cultural enhancement through dynamic and functional instruction, research, extension and production programs.

OFFICE OF ADMISSIONS

MISSION: Provide the Bicol University with quality and potential students through selective admission in the tertiary, secondary and pre-school levels.

VISION: An effective and efficient admission system by which applicants are selected with the end in view of providing the competitive market with quality graduates for global development.

GOALS:

- To upgrade admission policies as to make them responsive to the changing needs of the academe and to make admission more selective and stringent.
- To conduct studies on the development of admission test instruments to be used as a standard test in the selection and admission of students.
- To increase office work productivity through a computer-based system of admission test results processing.
- To conduct studies on educational testing and placement.
- To provide linkages with other colleges and universities on the admission policy of students.
- To develop a wide-range of information dissemination of the Bicol University's admission policies.

International Students are non-Filipino citizens seeking admission to the university. They may be admitted after satisfying all admission requirements concerning international students as new students and transferees.

NEW STUDENTS

General requirements

The general admission requirements for student-applicant from other nations in the Bicol University are the submission of the following:

- ◆ Original transcript of records (OTR)
- ◆ Personal Data
- ◆ Affidavit of Support
- ◆ Alien Certificate of Registration (ACR)
- ◆ Approved study permit from CHED

Students from other nations who have graduated from high schools abroad may be admitted to freshmen courses in the university if they meet the following specific requirements:

1. Certification of completion of a secondary curriculum where the applicant had his/her secondary education.
2. Certification of proficiency in English based on the TOEFL score/IELTS (for non-native speakers of English).
3. Qualifying in the BUCET or any of the following International Foreign-Based Examination in lieu of the BUCET such as:

Scholastic Aptitude Test (SAT) Advanced with a minimum combined score of 1200 in Mathematics, Critical Reading and Writing sub-test areas.

General Certificate of Education (GCE) with a grade of E in other subjects covered in the GCE and two level A passes in the related subjects required in the course applied for (BOR Res. No. 065, s. 2010).

TRANSFER STUDENTS

Admission of transferees for foreign students is contingent upon the availability of slots in the College the applicants are seeking transfer to, which shall be declared open by the University President upon the recommendation of the College/Unit through the Vice-President for Academic Affairs. Application for transfer must reach the Office of Admissions in due time prior to the registration period.