

Republic of the Philippines
BICOL UNIVERSITY
 Legazpi City

ANNOUNCEMENT OF VACANCY

Position & Item Nos.	Office	Salary Grade	Job Descriptions	Qualification Standards				
				Education	Work Experience	Training	Eligibility	Others
INSTRUCTOR I BUB-INST1-19-2011	BUCBEM	12	1. To teach major and specialization subjects/courses in the BS Accountancy program; 2. To perform academic related functions, duties, responsibilities; 3. To conduct research relevant to the field of specialization and in accordance with the approved research agenda/thematic areas of BUCBEM and the BS Accountancy program; 4. To render extension services relevant to the field of specialization of the BS Accountancy program; and 5. To perform other related tasks that may be given from time to time.	Graduate of BS Accountancy With Master's Degree in Business/ Accountancy / Business Education (e.g. MBA, MSA)	With relevant practical experience in the applicable sector/s of the accountancy profession	With relevant seminars or trainings in accountancy and allied business or management disciplines	Certified Public Accountant (CPA) in the Philippines with current PRC Identification Card	Must meet PASUC points for the position Computer literate & has ability to translate IT knowledge and technology to classroom instruction & assessment With good oral & written skills Willing to undertake research & extension
Brief description of the General Functions of the Position								
Required Competencies:								

ARNULFO M. MASCARIÑAS
SUC President IV

Interested and qualified applicants should signify interest in writing attached with the following supporting documents and a self-addressed stamped envelope to the address below.

DR. ARNULFO M. MASCARIÑAS
 SUC President IV
 2/F General Administration and Support Services Bldg.,
 Main Campus, Bicol University, Legazpi City

Documents:

1. Fully accomplished Personal Data Sheet with recent passport-sized picture; (CS Form 212 revised 2017) which can be downloaded at the www.csc.gov.ph) 2. Photocopy of Certificate of Eligibility/License;	3. Photocopy of Diploma and Transcript of Records; 4. Photocopy of training certificates; and 5. Photocopy of certificate of Employment from previous employment.
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APPLICATION WITH INCOMPLETE DOCUMENTS WILL NOT BE ENTERTAINED.

"We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, political affiliation, disability status or any other characteristics protected by law."

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Deadline of Submission of Applications: NOV 17 2022