

Republic of the Philippines  
**BICOL UNIVERSITY**  
 Legazpi City

**ANNOUNCEMENT OF VACANCY**

Position & Item Nos.	Office	Salary Grade	Job Descriptions	Qualification Standards				
				Education	Work Experience	Training	Eligibility	Others
INSTRUCTOR I  BUB-INST1-64-2016	BUCAL	12	1. To teach English Language courses (GEC, MEL, CE); 2. To participate in the implementation of the research and extension projects of the College/University; 3. To assist in the accreditation institutionalization (QS) of the program of the college and in the certification processes of the University; and 4. To perform other functions that maybe assigned as needed.	Master's degree in English studies or English Education	At least 1 year of teaching experience in tertiary education	With relevant trainings on English Language and related fields	Preferably a LET passer	Must meet PASUC points for the position
<b>Brief description of the General Functions of the Position</b>								
<b>Required Competencies:</b>								

  
**ARNULFO M. MASCARIÑAS**  
 SUC President IV

Interested and qualified applicants should signify interest in writing attached with the following supporting documents and a self-addressed stamped envelope to the address below.

**DR. ARNULFO M. MASCARIÑAS**  
 SUC President IV  
 2/F General Administration and Support Services Bldg.,  
 Main Campus, Bicol University, Legazpi City

Documents:

1. Fully accomplished Personal Data Sheet with recent passport-sized picture; (CS Form 212 revised 2017) which can be downloaded at the <a href="http://www.csc.gov.ph">www.csc.gov.ph</a> )	3. Photocopy of Diploma and Transcript of Records;
2. Photocopy of Certificate of Eligibility/License;	4. Photocopy of training certificates; and
	5. Photocopy of certificate of Employment from previous employment.

**APPLICATION WITH INCOMPLETE DOCUMENTS WILL NOT BE ENTERTAINED.**

*"We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, political affiliation, disability status or any other characteristics protected by law."*

Date of Publication: JAN 27 2023

Deadline of Submission of Applications: FEB 06 2023

Copy Furnished for Publication:

BUGS _____	IPESR _____	BUPC _____	CBEM _____	CENG _____	BUGC _____
BUCAL _____	BUCE _____	BUCAF _____	CSSP _____	EMD _____	BUCM _____
BUCN _____	BUCS _____	BUTC _____	CIT _____	RDMD _____	BUIDeA _____
BUOU _____	BUJMRIGD _____				