



REPUBLIC OF THE PHILIPPINES  
**BICOL UNIVERSITY**

Legazpi City

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*Office of the President*

22 February 2023

**OFFICE MEMORANDUM**

No. **63** series of 2023

**TO:**

<b>Prof. Janette N. Ariola, OP</b>	<b>Ms. Rica Mae B. Barnedo, CPRO</b>
<b>Ms. Raquel B. Rejuso, OP</b>	<b>Mr. Joshua Isiah M. Codorniz, CPRO</b>
<b>Ms. Carol P. Barrun, OP</b>	<b>Ms. Cherry Grace H. Calisin, CPRO</b>
<b>Ms. Cielo L. Jaylo, BOR</b>	<b>Mr. Arnold C. Noda, CPRO</b>
<b>Ms. Alita C. Lozano, BOR</b>	<b>Ms. Karren Charmagne D. Bahala, HRMO OJT</b>
<b>Ms. Joy De Leon, VPAA</b>	<b>Ms. Mary Rose C. Ballaran, HRMO OJT</b>
<b>Ms. Jennilyn B. Pispis, LAO</b>	<b>Ms. Shieldeen B. Millete, HRMO OJT</b>
<b>Ms. Maureen Mejillano, IRO</b>	<b>Ms. Christine A. Rimonte, HRMO OJT</b>
<b>Ms. Christine Manrique, PDO</b>	<b>Mr. James Oren B. Licup, HRMO OJT</b>
<b>Ms. Abigail Abainza, IRO</b>	<b>Mr. Jeremy Paul L. Jumamil, HRMO OJT</b>
<b>Ms. Rosario V. Gianan, VPAF</b>	<b>Ms. Shaira Gabrielle E. Guevara, HRMO OJT</b>
<b>Ms. Sheena Mae Escanilla, VPAA</b>	
<b>Mr. Sam Karlo Pantoja, PRMO</b>	
Bicol University	

**THRU: Respective Heads of Offices**

You are hereby directed to assist in the registration and reception of guests during the End-of-Term Report of the University President on February 23, 2023, 2:30 PM at the Legazpi Convention Center, Legazpi City.

You are further advised closely coordinate with the Chief, Presidential Management Office for specific instructions.

For information, guidance and compliance.

  
**ARNULFO M. MASCARIÑAS**  
SUC President IV