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BICOL UNIVERSITY

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Office of the President

5 April 2023

ADMINISTRATIVE ORDER

No. **220** series of 2023

TO: DR. MAGNOLIA VIDA A. CANO
Associate Professor IV, BU College of Science

THRU: PROF. JOCELYN E. SERRANO
Dean, BUCS

DR. LUIS O. AMANO
Vice President for Research Development and Extension

**SUBJECT: DESIGNATION AS DIRECTOR OF THE BU REGIONAL CENTER FOR
SCIENCE AND MATHEMATICS EDUCATION DEVELOPMENT (RCSMED)**

In view of the retirement of Dr. Ma. Eden A. Ante, designated Director of RCSMED for SY 2022-2023 and to ensure efficient and responsive delivery of services at the RCSMED, you are hereby designated as **Director of the BU-RCSMED** for the remaining months of SY 2022-2023, effective 11 April 2023 until 31 May 2023, until revoked by a subsequent issuance from this Office in accordance with the Civil Service Commission rules and regulations.

Subject to confirmation by the Board of Regents, as **Director of the BU-RCSMED**, you shall continue to develop initiatives to improve the teaching and learning of science and mathematics through the development of responsive professional development programs, innovative curricula, relevant research and outreach activities. Specifically, you shall perform the following duties and functions:

- (a) Provide continuing education program to upgrade professional knowledge, skills, practice and attributes of science and mathematics educators;
- (b) Design curriculum and instructional materials that address regional development concern and challenges;
- (c) Conduct significant research activities for the generation of knowledge and evidence-based reforms;
- (d) Conduct relevant outreach programs to schools and communities;
- (e) Conduct promotion activities for the public understanding and appreciation of science and mathematics in schools and communities;
- (f) Establish institutional collaborations for the enhancement of science and mathematics education;
- (g) Introduce new teaching strategies for teaching science and mathematics through the Bicol University Integrated Laboratory Schools both Elementary and High School departments as venues for demonstration classes using innovative teaching strategies;
- (h) Initiate science and mathematics programs that would respond to the changes brought by K -12 program to further capacitate the concerned faculty with necessary pedagogical skills as well as content review and mastery;
- (i) Submit semestral report of activities conducted by the center to the Office of the University President through channel; and
- (j) Perform other functions as may be assigned by higher authorities.

This designation shall be in addition to your regular functions as faculty member of the BU College of Science. As Director of RCSMED, you shall be entitled to Reimbursable Office Representation not to exceed Five Thousand Pesos (Php 5,000.00) in accordance with government accounting and auditing rules and regulations.

Please be guided accordingly.


BABY BOY BENJAMIN D. NEBRES III
SUC President IV

I concur:


MAGNOLIA VIDA A. CANO

Copy furnished:
VPs, Deans/Directors, Heads/Chiefs of Offices, COA, File