



Special BAC

INVITATION TO BID FOR THE LONG-TERM LEASE OF BU FOOD COURT COMPLEX

1. Bicol University, through the Special Bids and Awards Committee (SBAC), intends to invite prospective bidders to bid for the long-term lease of BU Food Court Complex, particularly described as follows:

BU Food Court Complex- The food court building is a two-storey building made of concrete posts and beams, reinforced concrete floor, concrete hollow block walls, steel roof frame and corrugated galvanized iron roof with portion under concrete slab roof, complete electrical and plumbing fixtures, complete with three-phase transformers and elevated water tanks.

2. Bicol University through its Special Bids and Awards Committee (SBAC), confirms and adopts the guidelines and TOR duly approved by the BOR for the long-term lease of BU Food Court Complex.
3. Bicol University, through its SBAC, invites technically, legally and financially capable bidders¹ to participate in the following activities:

<i>Activities</i>	<i>Operational Timelines</i>
Advertisement/Posting of Invitation to Submit Expression of Interest and to Bid based on the duly approved Terms of Reference	April 13, 2023
Pre- Bid (Clarificatory) Conference	April 19, 2023 at 9AM Zoom Meeting: Meeting ID: 979 2307 5565 PASSCODE : 490521
Bid Submission and Bid Opening	May 02, 2023 at 9AM at PRMO Conference Room, 2 nd Floor AP Bonto Building, Bicol University Legazpi City

A. ¹ The following persons/entities shall be allowed to participate in any lease project of the university: Duly licensed Filipino citizens/sole proprietorships; Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%)* of the interest belongs to citizens of the Philippines; Corporations duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines; and cooperatives duly organized under the laws of the Philippines, of which at least sixty percent (60%) belongs to the citizens of the Philippines. Foreign proponents are eligible to submit proposal, provided that they submit equivalent legal documents (e.g. SEC Registration, Mayor's Permit) duly authenticated by the Philippine Embassy of the country of origin, and that all eligibility requirements and all other documents to be submitted must be in English (a translation of the documents in English certified by the appropriate embassy or consulate in the Philippines must accompany the eligibility requirements, if they are in another foreign language).

4. Prospective bidders may obtain further information from BICOL UNIVERSITY SBAC at the address given below.
5. Interested Bidders shall pay the applicable participation fee of Fifty Thousand Pesos (P50,000.00) pursuant to the approved Terms of Reference.
6. Bicol University SBAC will conduct mandatory clarificatory conference on April 19, 2023 at 9:00 via zoom with meeting ID and passcode stated above.
7. Bidding for the long-term lease of BU Food Court Complex shall be conducted through competitive bidding procedures using the non-discretionary “pass/fail” criterion as specified in the duly approved guidelines.
8. Bids must be duly received by the BAC secretariat of SBAC through manual submission on May 2, 2023 at 9:00 in the morning at PRMO, 2nd Floor, AP Bonto Building, Bicol University Legazpi City. Late bids shall not be accepted.
9. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the attached duly approved Guidelines on the long-term lease of Bicol University property.
10. Bid opening shall be on May 2, 2023 at 9:30 AM at PRMO, 2nd Floor, AP Bonto Building, Bicol University Legazpi City. Bids will be opened in the presence of the bidder’s representative who choose to attend the activity.
11. The Bicol University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with the approved guidelines and TOR without thereby incurring any liability to the affected bidder or bidders.
12. Interested bidders may obtain further information from the BAC Secretariat by email at the address given below, during office hours between 8:00 AM. to 5:00 PM excluding Saturdays, Sundays and Holidays.

MICHELLE B. ANDES

BAC Secretary, Special Bids and Awards Committee
Procurement Management Office
2nd Floor A.P. Bonto Building
Bicol University, Legazpi City
Email Add: bubacinfra@gmail.com

SGD. ATTY. JOSEPH L. BARTOLATA, PhD.
SBAC Chairperson
Bicol University, Legazpi City