

ISO 9001-2015  
SOCOTECH SCP000722Q

**BIDS AND AWARDS COMMITTEE**  
**Bicol University**  
 RESEARCH DEVELOPMENT & EXTENSION  
 HERRC Bldg., BU East Campus, Brgy. 1, EM's Barrio, Legazpi City  
 Telefax: (052) 742-1909

Solicitation # **GDS-2023-094**

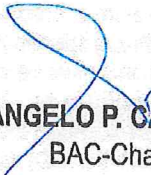
## REQUEST FOR QUOTATIONS

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Project Title:	<b>Supply and Delivery of Printer Supplies and Projector for IPMD Office</b>		
ABC:	<b>PHP 66,095.00</b>	Fund Source:	<b>F-01</b>
Mode of Procurement	<b>Shopping (52.1b)</b>	Mode of Evaluation	<b>By item</b>
Implementing Office/End-User/s:	<b>IPMD / DR. NICANOR B. BALBIN</b>	Delivery Period/s:	<b>7CD upon receipt of PO</b>
Required Document/s:	<input checked="" type="checkbox"/> Mayor's Permit <input checked="" type="checkbox"/> PhilGEPS Registration Number <input checked="" type="checkbox"/> DTI/SEC Registration	<input type="checkbox"/> Income/Business Tax Return <input type="checkbox"/> Omnibus Sworn Statement (if LCB/SCB)	

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_, 12NN sealed in an envelope. Failure to submit with this form the above listed eligibility requirements with check (✓) shall automatically disqualify the bids.

  
**ANGELO P. CANDELARIA**  
 BAC-Chairman

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item	Qty/UOM ABC	Description	Compliance to Specifications		Remarks	Unit Price
			Yes	No		
1	1-lot / 21,000.00	<ul style="list-style-type: none"> <li>▪ 12-Bottle Brother BT5000 ink, black</li> <li>▪ 10-Bottle Brother BT5000 ink, Yellow</li> <li>▪ 10-Bottle Brother BT5000 ink, Cyan</li> <li>▪ 10-Bottle Brother BT5000 ink, Magenta</li> </ul>				
2	1-unit / 45,095.00	Projector, RGB liquid crystal shutter projection system, High aperture 3LCD technology, Native resolution: WXGA (1280 x 800), Color Brightness: 3000 lumens, White brightness: 3000 lumens, 16:10 Aspect ratio, 1-year warranty				
Delivery Compliance					Total Bid Price	
Payment Term					Price Validity	

\_\_\_\_\_  
 Printed Name/Signature/ T.I.N. #

\_\_\_\_\_  
 Contact numbers/e-mail address

## TERMS & CONDITIONS

1. All entries must be typewritten or in BLOCK LETTERS;
2. Bidders shall provide correct and accurate information required in this form.
3. The following shall be observed in accomplishing the Proposal forms:

Contract Reference Number						①	②	③
↓	Unit	Qty	Description	Unit Price	Compliance to Technical Specifications	Offer		
GDS-2016-000								
	<i>PURCHASE of</i> _____ <i>, detailed as follows:</i>							
10,000.00	unit	1	Executive table					
↑								
ABC								

① The unit cost of the item offered shall be indicated.

② The bidder shall state "**COMPLY**" or "**NOT COMPLY**" for the specification provided.

③ The offered brand/model shall be indicated; if stated not comply in column 2 the offered/alternate specifications shall be indicated.

4. Detailed literature or brochure of the offer, as may be applicable, shall be submitted to support statement of compliance of the technical specifications;
5. Price quotation/s must be valid for a period of **120 calendar days** from the submission date.
6. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, and quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Bids with no Payment Term and/or Delivery Term indicated shall be understood to be in adherence with the standard Government Terms and/or conditions stipulated in this forms;
8. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
9. Quotations shall bear original signature over printed name of the authorized representative of the bidder including RFQ forms acquired electronically;
10. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
11. The following eligibility requirements shall be submitted with the proposals:
  - Philippine Government Electronic Procurement System (PhilGEPS) Certificate of Registration;
  - SEC/DTI/CDA Registration
  - Business Permit
  - BIR Registration Certificate (Form 2303)
  - Tax Clearance
  - Recent Audited Financial Statement (AFS) with Income Tax Return (ITR)
  - Business Tax Return (Form 2550Q/2551Q) covering the previous two (2) quarters;
  - Income Tax Return (Form 1701Q/1702Q) covering the previous two (2) quarters.
12. Proposals and documents shall be submitted on the following address:
 

*The BAC Chairperson  
Bicol University-Research Development and Extension  
HERRC Bldg., BU East Campus, Brgy. 1 Em's Barrio, Legazpi City  
(052) 742-1909*
13. The Bicol University-BAC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical requirements.
14. Implementation of the project shall be in accordance with the provisions of the Revised Rules and Regulations of R.A. 9184.