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Office of the President

3 July 2023

OFFICE MEMORANDUM

No. **194** series of 2023

TO: ALL FACULTY MEMBERS

THRU: RESPECTIVE DEANS AND DIRECTORS

**SUBJECT: ATTENDANCE TO VIRTUAL ORIENTATION ON DBM-CHED
JOINT CIRCULAR NO. 3 SERIES OF 2022 – “GUIDELINES ON
THE RECLASSIFICATION OF FACULTY POSITIONS IN STATE
UNIVERSITIES AND COLLEGES (SUCs)”**

In response to CHED Executive Director's Memorandum No. 509, series of 2023 with subject: 'Virtual Orientation on DBM-CHED Joint Circular No. 3, series of 2022 – 'Guidelines on the Reclassification of Faculty Positions in State Universities and Colleges (SUCs)' and CHED Regional Memorandum No. 65, series of 2023 with subject "Change of Schedule for faculty Representatives, previously scheduled in CHED Executive Director's Memorandum No. 509, s. 2023 from **July 4, 2023** to **July 5, 2023**, all faculty members are highly encouraged to attend the above-named subject on July 5, 2023, 10:00 AM onwards via Facebook Live through the link: sucfacultyreclass.com/PhCHED.gov .

Attached are the two issuances from CHED Central and Regional Offices for your reference.

For information, and widest dissemination to all concerned.


BABY BOY BENJAMIN D. NEBRES III
SUC President IV

Enclosures: As stated



Republic of the Philippines
OFFICE OF THE PRESIDENT

COMMISSION ON HIGHER EDUCATION



MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR

No. 509 series of 2023

FOR : OFFICIALS AND FACULTY MEMBERS OF STATE UNIVERSITIES AND COLLEGES (SUCs)

SUBJECT : VIRTUAL ORIENTATION ON DBM-CHED JOINT CIRCULAR NO. 3, SERIES OF 2022 - "GUIDELINES ON THE RECLASSIFICATION OF FACULTY POSITIONS IN STATE UNIVERSITIES AND COLLEGES (SUCs)"

DATE : 22 JUNE 2023

In view of the Commission's continuous efforts to orient the stakeholders on Department of Budget and Management (DBM) – Commission on Higher Education (CHED) Joint Circular (JC) No. 3, series of 2022 entitled "*Guidelines on the Reclassification of Faculty Positions in State Universities and Colleges (SUCs)*", the CHED through its Office of Institutional Quality Assurance and Governance (OIQAG) shall conduct a follow-up virtual orientation on the evaluation process, forms to be used and the required evidence using the MS Teams webinar platform on the following schedules below:

	Stakeholders	Expected Participants	Date	Time
1	Institutional Evaluation Committees of SUCs	<ul style="list-style-type: none">• VP for Academics• Nominated Dean• Two (2) Faculty representatives• HRMO/HRMD representatives	July 3, 2023	10:00 AM onwards
2	SUC Faculty	Faculty members of SUCs	July 4, 2023	10:00 AM onwards

Due to the limited capacity of MS Teams, we shall only accommodate a maximum of eight (8) faculty per SUC to join the meeting room and be able to raise questions during the orientation session. For this reason, that we require the SUC Presidents to endorse eight (8) faculty representatives together with their email addresses to OIQAG through email address sucfacultyreclass@ched.gov.ph.

The other faculty members may join via Facebook Live through this link: <https://www.facebook.com/PhCHED.gov>

The Microsoft Teams credentials for IEC participants will be sent to their respective email addresses that were registered during the face-to-face orientation workshop held in May-June 2023.

For questions or clarifications regarding this matter, you may contact the Secretariat through telephone number (02) 8441-1254 or email at sucfacultyreclass@ched.gov.ph.

For your information and guidance.


ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO

Executive Director IV

Contact us: executivedirector@ched.gov.ph / (+63) 998-592-1880

Give us feedback: <https://bit.ly/OEDCCSS>



COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE V



CHED REGIONAL MEMORANDUM

No. 645 series of 2023

FOR : ALL PRESIDENTS OF STATE UNIVERSITIES AND COLLEGES
REGION V

SUBJECT : CHANGE OF SCHEDULE FOR FACULTY REPRESENTATIVES -
VIRTUAL ORIENTATION ON DBM-CHED JOINT CIRCULAR NO. 3,
SERIES OF 2022 – “GUIDELINES ON THE RECLASSIFICATION OF
FACULTY POSITIONS IN STATE UNIVERSITIES AND COLLEGES
(SUCs)”

DATE : June 27, 2023

In view of the Commission's continuous efforts to orient the stakeholders on Department of Budget and Management (DBM) – Commission on Higher Education (CHED) Joint Circular (JC) No. 3, series of 2022 entitled “*Guidelines on the Reclassification on Faculty Positions in State Universities and Colleges (SUCs)*”, the CHED through its Office of Institutional Assurance and Governance (OIQAG) will conduct a follow-up **virtual orientation** on the evaluation process, forms to be used and required evidence using the MS Teams webinar platform.

The orientation for the faculty representatives of SUCs scheduled on July 4, 2023 is moved to **July 5, 2023** due to the Commission en Banc meeting.

Attached is the Memorandum from the Office of the Executive Director No. 509 series of 2023, for information and reference.

Widest dissemination of this Memorandum is desired.

For CHED Regional Office V:

ATTY. SEPTON A. DE LA CRUZ, CESO III
Regional Director