



Republic of the Philippines
BICOL UNIVERSITY
Legazpi City

BIDDING DOCUMENTS

FOR THE

Supply, Delivery, and Installation of
Multimedia System Including
Fabrication of Framing Systems for the
Office of Student Affairs and Services,
Student Union Center (3rd Floor)
Bulwagang BUeño

159-23-PB

SEPTEMBER 2023

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



Republic of the Philippines
BICOL UNIVERSITY
Legazpi City

INVITATION TO BID FOR

Supply, Delivery, and Installation of Multimedia System Including Fabrication of Framing Systems for the Office of Student Affairs and Services, Student Union Center (3rd Floor) Bulwagang BUeño

1. The *Bicol University*, through the *Smart Campus Fund* intends to apply the sum of *Four Million Five Hundred Thousand Pesos (PhP 4,500.000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Supply, Delivery, and Installation of Multimedia System Including Fabrication of Framing Systems for the Office of Student Affairs and Services, Student Union Center (3rd Floor) Bulwagang Bueño*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Bicol University , through the *Smart Campus Fund* intends to apply the sum of *Four Million Five Hundred Thousand Pesos (PhP 4,500.000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for each lot/*item*. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The *Bicol University* now invites bids for *Supply, Delivery, and Installation of Multimedia System Including Fabrication of Framing Systems for the Office of Student Affairs and Services, Student Union Center (3rd Floor)*. Delivery of the Goods is required *Sixty (60) and thirty (30) days installation and testing*. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
5. Interested bidders may obtain further information from *Bicol University* and inspect the Bidding Documents at the address given below during *8:00AM-5:00 PM*

A complete set of Bidding Documents may be acquired by interested Bidders on September 7, 2023 from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the*

amount of Five Thousand Pesos only (5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees *through electronic means* by depositing payments for the bidding documents directly to the Bicol University LBP Account, and transmittal of scanned bank verified deposit slip for the issuance of Official Receipt; Bank Account details are as follows:

Account Name	BU-STF (F-164)
Account Number	0132-0265-48

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *Bicol University* will hold a Pre-Bid Conference on *September 14, 2023, 1:00 PM* via Zoom with the following credentials:

<https://bicol-u-edu-ph.zoom.us/j/3754626682?pwd=TkpSczIPdURvbzJqcnYzTVdhK3JYUT09>

Meeting ID: 375 462 6682

Passcode: 550644

7. Bids must be duly received by the BAC Secretariat at the address below on or before *September 26, 2023, 12:30 PM*. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause.

8. Bid opening shall be on *September 26, 2023*, 1:00 PM at the PRMO Office 2/F AP Bonto Building BU Main Campus, Legazpi City Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

9. *Interested Bidders may visit the Buwagang Bueno Before the pre-bid conference for clarification.*

10. The *Bicol University* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

The BAC Secretariat – Goods and Consulting Services
PRMO Office 3/F BU Student Union Center., BU Main Campus, Legazpi City
university-bac@bicol-edu.ph, Tel: (052) 742-5922
www.bicol-u-edu.ph

MA. JULIETA B. BORRES
BAC Chairperson

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, *Bicol University* wishes to receive Bids for the Supply, Delivery, and Installation of Multimedia System Including Fabrication of Framing Systems for the Office of Student Affairs and Services, Student Union Center (3rd Floor) Bulwagang Bueño with identification number *157-2023-PB*

The Procurement Project (referred to herein as “Project”) is composed of 33 Items that can be divided into Led Video Wall, Audio System & Lighting system the details of which are described in Section VII (Technical Specifications).

2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for *Smart Campus Fund 2023* in the amount of *Four Million Five Hundred Thousand Pesos (Php 4,500,000.00)*
- 2.2. The source of funding is:
 - a. NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
 - a. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that: Subcontracting is not allowed.

- 7.2. *[If Procuring Entity has determined that subcontracting is allowed during the bidding, state:]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criteria stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.
- 7.3. *[If subcontracting is allowed during the contract implementation stage, state:]* The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.

- 7.4. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through zoom as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *[state relevant period as provided in paragraph 2 of the **IB**]* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.

- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in the **BDS**.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in the **BDS**.
- 12.2. *[Include if Framework Agreement will be used:]* For Framework Agreement, the following should also apply in addition to Clause 12.1:
 - a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.
 - b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini-competition must not exceed the initial price offer. The price quoted during call for mini-competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or

escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in: Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration¹ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid 120 days after bid opening. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

¹ In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.
- 18.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

[Include the following options if Framework Agreement will be used:]

- a. In the case of single-year Framework Agreement, the Lowest Calculated Bid shall be determined outright after the detailed evaluation;
 - b. For multi-year Framework Agreement, the determination of the eligibility and the compliance of bidders with the technical and financial aspects of the projects shall be initially made by the BAC, in accordance with Item 7.4.2 of the Guidelines on the Use of Framework Agreement.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
 - 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
 - 19.4. The Project shall be awarded as follows:

One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.
- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, *{[Include if Framework Agreement will be used:]* or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant,*}* the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. *{[Include if Framework Agreement will be used:]* For every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification.*}*

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

[Include the following clauses if Framework Agreement will be used:]

- 21.2. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Framework

Agreement Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.

- 21.3. Within ten (10) calendar days from receipt of the Notice to Execute Framework Agreement with the Procuring Entity, the successful Bidder or its duly authorized representative shall formally enter into a Framework Agreement with the procuring entity for an amount of One Peso to be paid to the procuring entity as a consideration for the option granted by the procuring entity to procure the items in the Framework Agreement List when the need arises.
- 21.4. The Procuring Entity shall enter into a Framework Agreement with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 21.5. The following documents shall form part of the Framework Agreement:
 - a. Framework Agreement Form;
 - b. Bidding Documents;
 - c. Call-offs;
 - d. Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - e. Performance Security or Performance Securing Declaration, as the case may be;
 - f. Notice to Execute Framework Agreement; and
 - g. Other contract documents that may be required by existing laws and/or specified in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p style="margin-left: 40px;">a. <i>Supply and Installation of Multimedia (Audio and Visual) System.</i></p> <p style="margin-left: 40px;">b. completed within <i>five (5) years</i> prior to the deadline for the submission and receipt of bids.</p>
7.1	<i>Subcontracting is not allowed.</i>
12	The price of the Goods shall be quoted DDP [<i>state place of destination</i>] or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p style="margin-left: 40px;">a. The amount of not less than PhP 90,000.00 [<i>Indicate the amount equivalent to two percent (2%) of ABC</i>], if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <p style="margin-left: 40px;">b. The amount of not less than PhP 225,000.00 [<i>Indicate the amount equivalent to five percent (5%) of ABC</i>] if bid security is in Surety Bond.</p>
19.3	<i>[In case the Project will be awarded by lot, list the grouping of lots by specifying the group title, items, and the quantity for every identified lot, and the corresponding ABC for each lot.]</i>
20.2	<p><i>Eligibility Requirements of the Contractor/bidder</i></p> <p>Submission of certifications such as:</p> <ul style="list-style-type: none"> • The contractor/bidder must provide certification or other evidence that they are authorized to sell and install the specified products. (NTC accreditation or License) <p>Certification from the product manufacturer or distributor on the following:</p> <ul style="list-style-type: none"> • That the bidder is authorized to supply the components of the project. If the bidder is a reseller, it should also submit the authority of its distributor from the manufacturer <p>Minimum two (2) years warranty and after-sales support. Bidder should submit a warranty and after- sales support statement that it has an authorized technical support/service center with complete spare parts, equipment, tools, and trained technicians and/or manufacturer certified engineer who are competent and qualified</p>

	<p>to provide after-sales service.</p> <p>Warranty must be inclusive of 24x7 technical support – (email, SMS, call). Maximum of eight (8) hours response time upon receipt of report. If said problem has not been resolved after eight (8) hours, the Contractor needs to provide a technician on site for troubleshooting within three (3) calendar days.</p> <p>Note:</p> <p style="padding-left: 40px;">No need for a local office in the Bicol Region so long as they provide a statement of aftersales support.</p>
21.2	<p>Additional submittals:</p> <ol style="list-style-type: none"> 1. The Contractor/Bidder shall submit a Project Management Plan. The plan should include the following: <ol style="list-style-type: none"> 1.a. Schedule for the required number of days of delivery: 60 days after awarding to the winning bidder and 30 days installation/testing 1.b. List of Personnel to be assigned to the project with CV and certifications (as applicable) 2. The contractor or bidder shall submit a layout plan for the proper placements of Schematic layout/Diagram and audio/light/led wall system based the actual set-up or design of the venue. 3. The contractor must submit the proposed detailed SCHEMATIC CIRCUIT and SCHEMATIC LAYOUT identifying all projects components, duly signed by an Electronics Engineer or PECE. 4. The contractor/bidder must conduct an ocular inspection of the venue as basis for <ol style="list-style-type: none"> Item # 1 and shall provide of training design manual to the assigned personnel for the upkeep and maintenance of the equipment. 5. The contractor/ bidder must provide end user training, particularly in troubleshooting and repair. 6. The Contractor/Bidder shall appoint a competent person as project manager who is fully knowledgeable in the administration and implementation of a project of this type. A safety officer is also required during the implementation phase. Contractor’s technical personnel who will be assigned to the project such as engineers and technicians must be certified <p style="padding-left: 40px;"><i>(must submit resume and certifications of the personnel including the project manager and safety officer to be assigned during the bid opening)</i></p> 7. <i>Conduct a site inspection and acquire certification.</i>

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

[Include the following clauses if Framework Agreement will be used:]

2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.

2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.]*

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

- e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
- f. *[Specify additional incidental service requirements, as needed.]*

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

Select appropriate requirements and delete the rest.

1. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
2. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the costs thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of *[indicate here the time period specified. If not used indicate a time period of three times the warranty period]*.

Spare parts or components shall be supplied as promptly as possible, but in any case, within *[insert appropriate time period]* months of placing the order.

	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>

	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
	<p>Regular and Recurring Services –</p> <p><i>[In case of contracts for regular and recurring services, state:]</i> “The contract for regular and recurring services shall be subject to a renewal whereby the performance evaluation of the service provider shall be conducted in accordance with Section VII. Technical specifications.”</p>
2.2	<p><i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.”</p>
4	<p>The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i></p>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
				Sixty (60) Calendar Days after receipt of Notice to Proceed (NTP)

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will

also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

In case of Renewal of Regular and Recurring Services, the Procuring Entity must indicate here the technical requirements for the service provider, which must include the set criteria in the conduct of its performance evaluation.

Technical Specifications

Item	Specification		Statement of Compliance
			<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</i></p>
1	set	<p>P3 LED VideoWall Screen size: 2500mm x 3500mm Pixel pitch mm: P3Pixel comp: smd 2020 3 in 1 Pixel density (dots/m²): 112896 dot/ sqm Module size: 192 x 192 Visual angle hv: h=140° / v= 60° Brightness (cd/m²): ≤ 6,000 Viewing distance: 3-5m Processor: magnaimage Lifespan: 100,000 hours Control mode: synchronous Power supply: ac 220v/60 hz Max. consumption: norm.300w/max.800w m² Video support and software: rf,video,svideo,vga, gb,hdmi,yuv,yc,composition Maintenance back ip rating: f-ip45 / b-ip35 Resolution: 128x128 Pixel quantity: 28224 Dimension: 500x500mm weight: 6.5kl Diecast aluminum Suit for fix installation Color depth: 14bits Contrast: 5000:1 Refresh rate: 1900hz</p>	1
2	set	<p>LED Wall Bracket LED Video Wall Bracket and stand</p>	1
3	unit	<p>HDMI Video Switcher/mixer Multi-format video switcher with 4 channel auto-detected HDMI inputs, is suitable for various field events, such as game live, live sports, virtual studio, education, concert, and so on. 1 * HDMI PGM output, 1 * HDMI multiview out, 1 * USB type-c output, USB for capturing and streaming on PC, and AUX output configurable and assignable. Upstream key--Luma key, Chroma key, PIPX2/POP; Downstream key and LOGO overlay; T-bar/Auto/Cut transitions various effects: WIPE(9x2 patterns)/MIX/DIPe. Clearly visible multiview status page; Audio</p>	1

		<p>mixer: HDMI embedded audio and 2-ch MIC/line In: audio delay available; FTB/ MUTE/ STILL GPIO for tally.</p> <p>Media library: 49 default patterns, 16 imported images, 16 captured images, 2 color generators; LAN port for PC software remote control.</p>		
4	unit	<p>LED Video Wall Laptop</p> <p>AMD Ryzen 7 5700U 1.8Ghz to 4.2Ghz 8Cores 8GB DDR4 Memory 512GB NVMe SSD 4GB NVIDIA GeForce RTX 3040 TI GDDR6 15.6" FHD IPS Display Window 11</p>	1	
5	unit	<p>Connectors</p> <p>Connectors and Cables for LED Video Wall</p>	1	
6	pc	<p>Aluminum Truss</p> <p>Spec: 350*450mm*3m</p> <p>Lightweight Aluminum Materials Spec: 300mmx300mmx3000mm</p>	4	
7	unit	<p>Mini Pearl DMX / Lights Controller</p> <p>Maximum control of 96 computer lights or 96 channels of dimming, using pearl lamp library. Built-in pattern trajectory generator, there are 135 built-in patterns</p> <p>Graphic parameters (such as: amplitude, speed, interval, wave, direction) can be set independently.</p> <p>60 replay scenes are used to store multi-step scenes and single-step scenes. A multi-step scene can store up to 600 steps.</p> <p>LCD display with backlight, Chinese and English display, shutdown data retention. U disk backup and upgrade. Power supply: AC 90-240V / 50-60Hz Dimension: 57x44x13cm / Weight : 9Kg Package : 61x52x20cm / Weight : 14Kg *Flashlight (Optional)</p>	1	
8	pcs	<p>PAR LED Lights</p> <p>Full color changing effect, strobe, LCD operation.</p> <p>Light source: 54 X 3W LED (R12/G18/B18/W6)</p> <p>Control mode: Sound-activated/Auto-play/DMX/Master-slave</p> <p>Power supply: AC110V-240V/50-60HZ</p> <p>Total power: 180W</p> <p>Source life: 50,000 hours</p> <p>LED angle: 25°</p> <p>DMX channel: 8</p> <p>Packing size: 255*255*360mm</p>	12	
9	pcs	<p>Amber White Stage PAR LED lights</p> <p>Light Source: 54 x 2w Led</p> <p>Color Temperature: Cold white 3200K+-300K, Warm white 5600K+-300K</p> <p>CRI: >90</p> <p>Rated Power: 120W</p> <p>Control Mode: DMX/Master-Slave</p> <p>Channel: 2/4</p> <p>Life Span: 50000H</p>	12	
10	set	<p>Light Clamps</p> <p>Made of Aluminum or Metal / Adjustable l</p>	1	

		Weight : 2.9 KG		
10	pcst	<p>Moving Head Beam 230</p> <p>Model: Beam230 Voltage: 110-250V Bulb model: YODN 7R 230W Effect wheel: 8-facet Prism Color wheel: 14 colors Gobo: 17 gobos Power: 230W IP lever: IP20 Voltage: Size: 18.5kgs Function: See below info Carton size: 400*465*605mm</p>	6	
11	pcs	<p>Moving Head Beam 120</p> <p>Light Source: 1 x 120W Cool White LED 7500K Long Life LED (Rated Over 50000 hours) Beam Angle: 2° Operating Modes: DMX512, Master-slave, Sound Active, and Built-in Shows 6-Facet Linear Prism with Variable Speed and Direction 8+16-Facet Circular Prism with Variable Speed and Direction Motorized Focus From Near to Far (2.5-15M) 1 Color Wheel with 11 Colors Plus White 19 Static Gobos Plus Open 12 & 14 DMX Channel Modes Electronic Dimming: 0% – 100% 8/16 Bit Smooth and Precise Resolution for PAN/TILT Movement 360° /540° /630° PAN and 90° /180° /270° Tilt Movement Pan/ Tilt Invert Mode for Contrasting Movement When Fixtures are linked Together Powercon In/Out ; 3-Pin XLR Connectors In/Out</p>	8	
12	unit	<p>Follow Spot</p> <p>LED: 1pc 350W brightness LED lamp ·Lifespan: more than 50000hours ·Color temperature: 8000-8500K Optics ·Color wheel: 5 colors + white ·Color temperature wheel: 3200K +4500K +5600K ·Focus: manual ·Dimmer: 0-100% linear dimmer ·Strobe: 1-20 times/second Light Output ·Luminous flux: 20000-24000 Lm ·Optimal projection distance: 5-100m Control ·Control mode: manual ·Control panel: button and fader Power Supply</p>	1	

13	unit	<p>AVR Automatic Voltage Regulator Capacity: 20KVA Type : Servo motor grade Input Voltage: 160V to 250V Output Voltage: 220 Volts Response Time: within 0.7 sec against 10% input voltage deviation Efficiency: 90% Power Factor : 95% Dielectric strength : Tested at AC 1500V for 1 min.Regulation: + / - 3% Casing: Metal Surge: Transient Voltage Features: With time delay: With high / low self protector: With built-in output volt meter single phaseProtection: Built-in surge and overload protection: Built-in power delay: Built-in short circuit protection</p>	1	
14	unit	<p>DMX Splitter/ Distributor 4-way DMX distributor, 1 x DMX Input, 4 x DMX outputs & 1 DMX thru Electronic & Opto isolated 3 & 5 pin XLR DMX connectors Data + & Data – LED indicators Linkable with other DMX Branch x 4 units via 3 or 5 pin XLR. Link out/Terminate button 50mA internal fuse 3/16" Threaded hole for clamp Dimensions: 13" x 7.25" x 3" (330 x 184 x 76 mm) Weight: 7 lbs (3.18 kgs) Voltage: 120V Internal Fuse: .5A 250V 5x20mm</p>	2	
15	sett	<p>Cables Lights Cables and Connectors</p>	1	
16	unit	<p>Electrical Consumable and Accessories for Lights</p>	1	
17	unit	<p>Active Array Speaker System: 2-way full range, Active Array Element AMP Power: 800W Continuous, Bi-AMP (Class D-650 W LF, Class AB-150W HF), 3200W Peak Speaker: 2 x 1" Celestion Neodymium Compression Driver, 1.75" Voice Coil, -80W-RMS / 320W-Peak, Horn loaded / 2 x 8" Celestion Neodymium MID Woofer, Water Resistant Coating, 2" Voice Coil, 400W-RMS / 1600W Peak, with Wave guide Frequency Response (+/-3dB):70 Hz - 19 kHz MAX SPL @ 1m: 121dB (continuous) / 127dB (peak) Crossover (MID-High): 1.8 kHz Dispersion (-6dB) :110° Horizontal / 10° Vertical Cooling: Passive Cooling + Inside Fan Input Connector: XLR In / Link / DSP Module with RJ45 Date In & Link Cascading Connector External Controls:9 Preset EQ / 1 Service Use / Power ON with Green LED / Clip / SIG / PROT With LED DSP Processor: 32 bit , 24bit/48kHz</p>	4	

		<p>Audio conversion AD/DA, Digital Volume Control Electronic Protections: Thermal / Convection-Fan / Overload / Digital Limiter / Compressor Mains Connector: Neutrik PowerCON Connector In & Out Mains Connector: 16A UL & VDE & SEV Power Supply: Auto-Range 100V-120V / 220V-240V 50Hz/60Hz Enclosure Construction: 18mm Birch Plywood, Resistant Black Paint, 1.5T Metal Grille with Foam, Two Handles on Each Side, Water Resistant Coating Mounting:3-point Suspension, Horizontal Trapezoid 2 x 7.5°, Three</p>		
18	units	<p>Powered Subwoofer Speaker 18" System: Active Subwoofer, Active Array Element AMP POWER: Class D 1500W-Continuous, 6000W Peak Speaker: 1x 18" (450MM) CELESTION, Ferrite Magnet Subwoofer, 4" Voice Coil, -1200W / RMS, Water Resistant Coating Frequency Response (+/-3dB): 30 Hz - 120 Hz MAXIMUM SPL @ 1m: 130dB(continuous) / 136dB (peak) Cooling: Passive Cooling+Inside Fan Input Connector: XLR In / Link / DSP Module with RJ45 Date In & Link Cascading Connector External Controls: 9 Preset EQ / 1 Service Use / Power ON with Green LED / Clip / SIG / PROT With LED DSP Processor: 32 bit , 24bit / 48kHz Audio conversion AD/DA, Digital Volume Control Electronic Protections: Thermal / Convection-Fan / Overload / Digital Limiter / Compressor MAINS CONNECTOR: Neutrik PowerCON Connector In & Link MAINS CONNECTOR: 16A UL&VDE&SEV Power Supply: Auto-Range 100V-120V / 220V-240V 50Hz / 60Hz, Enclosure Construction: 18mm Birch Plywood, Resistant Black Paint, 1.5T Metal Grille with Foam, Rubber Feet, Two Handles on Each Side, Water Resistant Coating Mounting: One Metal M20 Pole-mount, Four-point Suspension, Three configuration styles (Small, Stack & Array) Dimensions (HxWxD): 812 x 750 x 778mm / 32 x 30 x 31 inch Net Weight: 58.5 kg / 128.7 lbs Accessories: Flybar / Adaptor / Ground stacking bar / Rolling Wheel / Flying Pin / DSP control center</p>	2	
19	Unit	<p>Floor Speaker Monitor 12" System Type: 2-Way Bi-Amp Active Monitor Speaker, with Preset Power Rating: 830W PROGRAM / 1660W PEAK Frequency Response: 60Hz - 20KHz (-6dB) Speaker Sensitivity (1m):95dB / 121dB Max. Low Frequency: 12" (305mm) / 2" Voice Coil, with ventilation High Frequency: 1" Driver / 1" Voice Coil Horn Coverage (H x V): 70° x 70° Enclosure: Trapezoidal Shape, MDF WOOD Black Paint, Handle, metal grille, rubber foot Input connectors: Input with Combo / Link with XLR External control: Volume Control / Power ON Volume Control / Power ON with Green LED / Clip Limiter with Red LED / Ground Lift Input Impedance: 30 KO Balanced / 15KO Unbalanced Preset: FOH / Monitor Input</p>	4	

		Sensitivity: Line - 6dBu Protection: Low-High Analog Limiter Indicator: Power / Clip Power Supply: 115V-60Hz / 230V-50Hz Switchable Dimension (cm): 48.8 x 44.2 x 46.9 Weight (kg):15.54		
20	Pair	Line Array Speaker Bracket High quality bracket for line array speaker system line array fly bumper hardware kit speaker accessories	1	
21	unit	Studio Monitor Speaker 5" woven composite low-frequency transducer 1" ultralow-mass, silk-dome, high-frequency transducer Coverage (HxV): 100 x 60° EBM waveguide and ported enclosure Tuning controls for accurate mixing contour (Level, HPF, LF Trim, HF Trim, Acoustic Space) 80W, Class-AB biamplification Balanced XLR, TRS, and unbalanced RCA inputs 102 dB maximum continuous SPL RF interference, output current limiting, over-temperature, transient, external mains fuse, and subsonic protection Includes Studio One Prime DAW software and Studio Magic plug-in suite	2	
22	unit	32 Channel Digital Mixer Input Processing Channels: 32 Input Channels, 8 Aux Channels, 8 FX Return Channels Output Processing Channels 16 16 aux buses, 6 matrices, main LRC: 100 Internal Effects Engines (True Stereo / Mono):16 Internal Show Automation (structured Cues / Snippets): 500 / 100 Internal Total Recall Scenes (incl. Preamplifiers and Faders):100 Signal Processing: 40-Bit Floating Point A/D Conversion (8-channel, 96 kHz ready):114 dB Dynamic Range (A-weighted*) D/A Conversion (stereo, 96 kHz ready):120 dB Dynamic Range (A-weighted*) I/O Latency (Console Input to Output):0.8 ms Network Latency (Stage Box In > Console > Stage Box Out):1.1 ms Connectors:MIDAS PRO Series Microphone Preamplifier (XLR) 32 Talkback Microphone Input (XLR):1 RCA Inputs / Outputs: 2 XLR Outputs :16 Monitoring Outputs (XLR / ¼" TRS Balanced):2 Aux Inputs/Outputs (¼" TRS Balanced):6 Phones Output (¼" TRS):2 (Stereo) Digital AES/EBU Output (XLR):1 AES50 Ports (KLARK TEKNIK SuperMAC):2 Expansion Card Interface:32 Channel Audio Input / Output ULTRANET P-16 Connector (No Power Supplied):1 MIDI Inputs / Outputs:1 USB Type A (Audio and Data Import / Export):1 USB Type B, rear panel, for remote control:1 Ethernet, RJ45, rear panel, for remote control:1	1	

		<p>Mic Input Characteristics:Design THD+N (0 dB gain, 0 dBu output):<0.01% (unweighted) THD+N (+40 dB gain, 0 dBu to +20 dBu output):<0.03% (unweighted) Input Impedance (Unbalanced / Balanced):10 kO / 10 kO Phantom Power (Switchable per Input):+48 V</p>		
23	Unit	<p>Stage Box/Audio Breakout Stage Box with 32 microphone preamps 32 PRO Mic Preamps with +48V 16 Low Impedance Line Level Outputs Ultranet Monitoring System Connectivity Dual ADAT Outputs Dual AES50 Ports for Cascading Units Remote Operation Up to 100 m via CAT5 Rugged 3U Rackmount Chassis</p>	1	
24	pc	<p>Rack Flight Case For Amplifiers, FX, and Pro Audio Gear Standard 19" Mounting Rail Width Rear and Front Rack Rails ATA-300 Style Gig-Ready Flight Case Laminated 3/8" Plywood Construction Recessed Butterfly Twist Latches Non-slip Rubber Feet for Secure Stacking Dual Anchor Rivets & Steel Ball Corners Includes Mounting Hardware and Padlocks</p>	1	
25	pcs	<p>Wired/Vocal Microphone Element: Dynamic Capsule Polar Pattern: Cardioid Frequency response: 50-18,000 Hz Sensitivity: -52dB/V (1.78mV/Pa) at 1000 Hz ± 2dB Impedance: 500 Ohms Max SPL: 155dB at 1000 Hz (THD ≤ 1% 1kHz) Connector: Integral 3 pin Male XLR Weight: 10.23 oz.</p>	8	
26	Pairs	<p>Wireless Microphone Frequency Range: 600 MHz - 700 MHz Frequency Stability: <+/-30ppm Audio Dynamic Range: >90dB T.H.D: <0.5% Frequency Response: 40Hz~15KHz+/-3dB Output Plug: XLR Balance, 1/4" unbalance plug Output voltage: 1/4" 0-300mV</p>	2	
27	pcs	<p>Condenser Microphone Polar Pattern: Cardioid Frequency Response: 50Hz-18kHz Max SPL: 147dB SPL Output Impedance: 150 ohms Signal to Noise Ratio: 71dB Self Noise: 23dB Color: Dark Grey Power Source: 48V phantom power Connector: XLR Dimensions: 7.2" x 1.92" Weight: 0.61 lbs.</p>	4	

28	pcs	<p>Shotgun Microphone</p> <p>Microphone Type: Condenser Polar Pattern: Supercardioid Frequency Range: 50Hz to 20kHz Sensitivity: -32±3dB (0dB-1V/Pa, at 1kHz) Signal-to-Noise Ratio: 80dB SPL Maximum SPL: 132dB High-Pass Filter: 200Hz Pad: -10dB Power Requirements: 48V Phantom Power or 1 x AA Battery Operating Temperature: 23°F to 122F (-5°C to 50°C) Output Connection: 3-pin XLR, Balanced Output Between Pin 2 (+), Pin 3 (-) and Pin 1 (Ground) Diameter: 0.78" (20mm) Length: 10.7" (272mm) Weight: 6.88oz (195g)</p>	4	
29	pcs	<p>Lapel Mic Wireless Headset Microphone with Bodypack Transmitter</p> <p>UHF free frequency modulation, plug and play. Two Microphones: Headset / Lavalier Microphone, switch freely to meet your needs in different situations. LED Display: Clearly display data such as power, signal, and FM frequency. All-metal material, mini bodypack transmitter and rechargeable receiver, stylish, wearable and durable. Long-distance receiver, stable receiving within 100 meters. 1/4 Output: Supports Mic input 3.5mm/6.5mm port, Not supports line-in 3.5mm port.</p>	4	
30	pc	<p>Headphones</p> <p>Type: WiredOpen/Closed: ClosedFit Style: Circumaural (Around the Ear)Frequency Response: 5Hz-40kHzImpedance: 48 ohmsConnectivity: 1/8" plug, 1/4" adapterCable Type: StraightCable Length: 9.8 ft., 5.9 ft.Detachable Cable: YesColor: BlackMaterial: Velour Earpads, Memory Foam HeadbandWeight: 0.77 lbs.</p>	1	
31	Unit	<p>Power Sequencer</p> <p>10-way switch sequence controller stage conference audio one key to open audio interface Professional 8+2 power sequencer, 8 controllable power supply channels + 2 auxiliary power supply channels, built-in air switch, support independent on/off channels, display current voltage, effectively protect equipment, one-key boot sequence 1~8 channels turn on the power, turn off Sequence 8~1 channels turn off the power supply, power supply AC220V 50Hz, rated power: 5200W, single channel maximum output current 30A, support various power plugs</p>	1	
32	pcs	<p>Microphone Boom Stand</p>	10	

		The Quik-N-EZ Boom Retainer quickly and securely locks to the floor stand. The Die Cast Aluminum Tripod Base provides support and durability. The EZ Adaptor Flip Clip quickly secures mic clip in place and fits all standard size mic stands.		
33	set	Connectors Audio Connectors, CAT6 UTP Cable and Accessories	1	
34	set	Electrical Electrical Consumable and Miscellaneous Expenses for Audio	1	
35	unit	Power Distributor Power Distributor of Led Wall, Lights and Sound System with 8 Weather Proof Socket 3 pin 16A,220V and 8 Weather Proof Socket 2 pin 16A,220V with Flight case.	1	
36	Unit	Haze Machine Ready in 60 seconds 150 m23 Digital Control Haze and Wind Vol. DMX 300watts H2O	1	
37	bottle	Haze Liquid Oil Base Haze Machine Fluid	4	
38	unit	Audio System Laptop Core i5-1035G1 1.0Ghz up to 3.6Ghz 4Cores 8Gb DDR4 Onboard Memory w/ 1 Sodimm Slot 512GB M.2 Nvme Pcle 3.0 SSD 2GB Nvidia GeForce MX330 GDDR5 15.6" FHD Display Windows 11		
OTHER CONDITIONS:				
Engineering Services:				
<ul style="list-style-type: none"> • Project management and supervision Installation, testing and commissioning Cabling and roughing-ins • Fine tuning and customization System configuration • End-user's training • "The Bidder must submit the detail schematic diagram of all these components duly signed by a registered electronics engineer or equivalent". 				

Technical Specifications

TECHNICAL SPECIFICATIONS			
<i>Item / Service</i>	<i>Maximum Quantity</i>	<i>Technical Specifications / Scope of Work</i>	<i>Statement of Compliance</i>
			<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution.]</i></p>

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) **or** A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (i) Original of duly signed and accomplished Financial Bid Form; **and**
- (j) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- (k) *[For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (l) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Bid Form

Date : _____

Project Identification No. : 157-23-PB

To: BICOL UNIVERSITY, LEGAZPI CITY

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *Supply, Deliver and Install Multimedia System for OSAS Amphitheater* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

For Goods Offered From Within the Philippines
Supply, Delivery and Installation of Multimedia System for OSAS Amphitheater

Name of Bidder _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

[signature]_____
[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

NET FINANCIAL CONTRACTING CAPACITY (NFCC)
Supply, Delivery and Installation of Multimedia System for OSAS Amphitheater

A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached income tax return and audited financial statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = K (current asset – current liabilities) minus value of all outstanding works under ongoing contracts including awarded contracts yet to be started

NFCC = P _____

K = 15 for a contract duration of one year or less

Herewith attached are certified true copies of the income tax return and audited financial statement: stamped "RECEIVED" by the BIR or BIR authorized collecting agent for the immediately preceding year.

Submitted by:

 Name of Supplier / Distributor / Manufacturer

 Signature of Authorized Representative

Date : _____

NOTE:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

COMMITTED LINE OF CREDIT CERTIFICATE

Date: _____

DR. BABY BOY BENJAMIN D. NEBRES III

President, Bicol University
Legazpi City

CONTRACT/PROJECT : Supply, Delivery and Installation of Multimedia
System for OSAS Amphitheater
COMPANY/FIRM : _____
ADDRESS : _____
BANK/FINANCING : _____
INSTITUTION : _____
ADDRESS : _____
AMOUNT : _____

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the <Supplier/Distributor/Manufacturer/Contractor>, if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the <Supplier/Distributor/Manufacturer/Contractor> of the Notice of Award and such line of credit shall be maintained until the project is completed by the <Supplier/Distributor/Manufacturer/Contractor>.

This Certification is being issued in favor of said <Supplier/Distributor/Manufacturer/Contractor> in connection with the bidding requirement of Bicol University for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

Name and Signature of Authorized
Financing Institution Officer : _____
Official Designation : _____

Concurred By:

Name & Signature of <Supplier/Distributor/Manufacturer/Contractor>'s
Authorized Representative : _____
Official Designation : _____

Note:

The amount committed should be machine validated.

ACKNOWLEDGMENT

SUBSCRIBED AND SWORN to before me this ____ day of _____, 2023, affiant exhibited to me his/her Community Tax Certificate No. _____ issued on _____ at _____, Philippines.

NOTARY PUBLIC

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Book No. _____
Series of 2022

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *Supply, Delivery and Installation of Multimedia System for OSAS Amphitheater of Bicol University, as shown in the attached duly notarized Special Power of Attorney;*

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *Supply, Delivery and Installation of Multimedia System for OSAS Amphitheater of Bicol University, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);];*

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *Supply, Delivery and Installation of Multimedia System for OSAS Amphitheater*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 2022 at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _2022

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

x-----x

BID SECURING DECLARATION
Invitation to Bid: 157-23-PB

To: *BICOL UNIVERSITY, LEGAZPI CITY*

I/We², the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]
[Insert Signatory's Legal Capacity]
Affiant

² Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

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List of all Ongoing Government & Private Contracts including contracts awarded but not yet started
Supply, Delivery and Installation of Multimedia System for OSAS Amphitheater

Business Name: _____
 Business Address: _____

Name of Contract/ Project Cost	Nature of Work	Bidder's Role		a. Date Awarded	% of Accomplishment		Value of Outstanding Works / Undelivered Portion
		Description	%		b. Date Started	Planned	

Note: This statement shall be supported with:
 1. Notice of Award and/or Contract
 2. Notice to Proceed issued by the client

Submitted by: _____
 (Printed Name & Signature)

Designation: _____
 Date: _____

Statement of Single Largest Completed Contract (SLCC)
Supply, Delivery and Installation of Multimedia System for OSAS Amphitheater

Business Name: _____

Business Address: _____

Contract Details	Nature of Work	Bidder's Role		Contract Cost & Duration	Start of Contract & Completion
		Description	%		
Name:				Amount at Award:	Date Awarded:
Owner:				Amount at Completion:	Date Started:
Address/Contract Information:				Contract Duration:	Date Completed

Note: This statement shall be supported with:

1. Contract/Purchase Order
2. Certificate of Completion and Certificate of Acceptance

Submitted by: _____
 (Printed Name & Signature)

Designation: _____

Date: _____

SEALING AND MARKING OF PROPOSALS



