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REPUBLIC OF THE PHILIPPINES  
**BICOL UNIVERSITY**

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*Office of the President*

29 July 2022

**ADMINISTRATIVE ORDER**

No. 572 series of 2023

**TO: ATTY. NORLY P. REYES**  
Vice President for Administration and Finance

**SUBJECT: Designation as Officer-in-Charge of the University**

In view of the official travel of the undersigned to Metro Manila to attend the "Pagpupugay sa Bidang Pilipino: The 35<sup>th</sup> National Disaster Resilience Month Culminating Activity" on July 31, 2023 at the Summit Halls C&D, PICC, Pasay City and to confer with CHED Central Officials re: BU-DMD program and meet with UNIFAST officials on August 1, 2023, you are hereby designated as Officer-In-Charge of the University on July 31 to August 2, 2023, or until my return.

As such you shall attend to routine matters only to ensure smooth flow of office transactions.

Please be guided accordingly.

  
**BABY BOY BENJAMIN D. NEBRESS III**  
SUC President IV