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REPUBLIC OF THE PHILIPPINES
BICOL UNIVERSITY

Legazpi City

☎ Telefax: (052) 480-0167

Email: op@bicol-u.edu.ph

MANILA OFFICE:

No. 4 Lopez St., M. H. del Pilar
Roosevelt Ave., Quezon City,
Manila, Philippines

☎ Telefax: (02) 921-1586

Office of the President

31 August 2023

ADMINISTRATIVE ORDER

No. *862* series of 2023

TO: CLUSTER II SUPPORT UNITS

**Administrative Office
Accounting Office
Budget Office
Cashier's Office
Supply Office
Bicol University**

**THRU: Vice President for Administration and Finance
Chief Administrative Officer – Finance
Chief Administrative Officer – Administrative Services**

**SUBJECT: Designation of Cluster II Administrative and Finance Support
Unit for the College of Dental Medicine**

In view of the approval to operate the Doctor of Dental Medicine Program in Bicol University, it is hereby ordered that the college shall belong to the Cluster II administrative Unit, as such the heads of all offices under Cluster II support unit such as the administrative services that include HR, admin, and supply units; and finance services that include budget, cash and accounting services, are directed to provide the necessary support to the overall operation of the College of Dental Medicine effective immediately.

The Dean of the College of Dental Medicine shall directly coordinate with the heads of the said units in the Cluster II to ensure that all needed support for successful operation of the DMD is provided.

Please be guided accordingly.

BABY BOY BENJAMIN D. NEBRES III
SUC President IV

Copy furnished:
Vice Presidents
Concerned Deans/Directors
Concerned Heads/Chiefs of Offices
HRMO, COA, File