



# BIDS AND AWARDS COMMITTEE

Bicol University Polangui, Centro Occidental, Polangui, Albay  
bupcbacoffice@gmail.com

## REQUEST FOR QUOTATIONS

Solicitation No: LR\_2023\_11\_2067

Project Title:	Purchase of the following Supplies and ICT Equipment to be used in IMO, NSTP Office, Accounting Office, Education Department and Technology Department		
ABC:	Php 727,607.00	Fund Source:	F-05
Mode of Procurement	Small-Value Procurement	Mode of Evaluation:	By lot
Implementing Office/ End-user/s:	Eden M. Llamera, Ma. Saleste D. San Pablo, Ma. Andrea M. Rumbaoa, Maria Charmy A. Arispe, Norlijun V. Hilutin	Delivery Period/s:	30 Days
Required Document/s:	<input checked="" type="checkbox"/> Mayor's Permit <input checked="" type="checkbox"/> PhilGEPS Registration Number <input checked="" type="checkbox"/> BIR Certificate of Registration	<input checked="" type="checkbox"/> Income & Business Tax Return <input checked="" type="checkbox"/> Omnibus Sworn Statement <input checked="" type="checkbox"/> DTI/SEC	

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 19 DEC 2023, 12NN sealed in an envelope. Failure to submit with this form and the above listed eligibility requirements with check (✓) shall automatically disqualify the bids.

  
ALEXIS S. SARIO  
BAC Secretary

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item	Qty/ UOM	Description	Compliance to Specifications		Remarks	Unit Price
			YES	NO		
1	6 sets	All-in-one Desktop Computer i7 13 <sup>th</sup> Gen 16GB DDR4 1TB SSD, Variant A- i7-13500H, Operation System: Windows 11				
2	5 sets	Uninterruptible Power Supply 2000Va 1200 watts Super-Fast Charging, power back up with built in AVR universal				
3	1 unit	Document Scanner Specs: Daily duty cycle rating up to 7,000 pages Scan at speeds up to 65ppm/130ipm (one-pass duplex) Scan up to A3 Scan from 27gsm to 413gsm 1.44" colour LCD  Paper Protection Function Scanner Type: A4 sheet-fed, one-pass duplex colour scanner Sensor Type: Contact Image Sensor (CIS) Scanning Method: Fixed carriage & moving document Light Source: RGB LED Optical Resolution:600 x 600 dpi *1Output Resolution:50 - 1,200 dpi (in 1 dpi increments) Bit Depth: Each colour (RGB): 10-bit input / 8-bit outputting Document Size:50.8 x 50.8 mm Max Document Size:215.9 x 6,096 mm Supported Paper Weight:27 - 413 g/m2 (A8 or less 127 - 413 g/m2) ADF Capacity:100 sheets (80g/m2), Interface: USB 3.0				



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4	1 unit	All-in-One Ink Tank Printer  Specs: Print speed of up to 17.0 ipm Prints up to A3+ (for simplex) Automatic duplex printing Ultra-high page yield of 7,500 pages (black) and 6,000 pages (colour) Wi-Fi, Wi-Fi Direct Printer Type: Print, Scan, Copy, Fax with ADF Print Method: PrecisionCore™ Printhead Minimum Ink Droplet Volume: 3.3 pl Printer Language: ESC / P-R Print Direction: Bi-directional printing Nozzle Configuration: 400 x 1 nozzles (Black), 128 x 1 nozzles per colour (Cyan, Magenta, Yellow) Maximum Resolution: 4800 x 1200 dpi Automatic 2-sided Printing: Yes (up to A4 / Letter)				
5	2 packs	Carrier Sheets Specs: Compatible with the document scanner Works with Media up to A4 8.3 x 11.7in, Holds Folded Media up to A3 11.7 x 16.5in.				
6	1 pc	Projection Technology: Projection Technology: RGB liquid crystal shutter projection system (3LCD) Brightness: White Light Output(Normal/Eco) : 4,000 lm Colour Light Output: 4,000 lm Connectivity: USB Interface: USB Type A: 1 (For wireless LAN, Firmware Update, Copy OSD Settings) USB Type B: 1 (For Firmware Update, Copy OSD Setting) Network: Wireless: Optional (ELPAP11) Analog Input: Composite: 1 RCA D-Sub 15pin:1 Digital Input: HDMI: 1 Audio Input: 2RCA (White & Red):1 Contrast Ratio:16,000:1 Screen Size (Projected Distance): Standard Size: Tele: 33" to 320" [1.10 to 10.89m] Wide: 33" to 320" [0.91 to 9.07 m ]				
7	1 unit	SmartTV, Crystal UHD 65"				
8	1 unit	Projector 3800 ANSI 6000 Lite Hour				
9	1 unit	65" TV sets Q Classes 4k Mini-Led QED HDR SMART TV With Google TV				
Delivery Compliance:			<b>BID PRICE:</b>			
Payment Term:			Price Validity:			

\_\_\_\_\_  
 Printed Name / Signature / T.I.N.#

\_\_\_\_\_  
 Contact numbers/e-mail address



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### TERMS & CONDITIONS

1. All entries must be typewritten or in BLOCK LETTERS;
2. Bidders shall provide correct and accurate information required in this form.
3. The following shall be observed in accomplishing the Quotation/Proposal forms:

Item	Qty/ UOM	Description	Compliance to Specifications		Remarks
			YES	NO	
1					
Delivery Compliance:		<b>BID PRICE:</b>			
Payment Term:		Price Validity			

1. Check if compliant with the specifications or not;
2. State the brand/model offered and/or alternate offer if checked "NO" in the compliance;
3. State the bid price in accordance with the UOM.

4. Detailed literature or brochure of the offer, as may be applicable, shall be submitted to support statement of compliance of the technical specifications;
5. Price quotation/s must be valid for a period of **45 calendar days** from the submission date.
6. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, and quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Cash on Delivery (C.O.D) as payment term is not allowed per agency Accounting Policy.
8. Bids with no Payment Term and/or Delivery Term indicated shall be understood to be in adherence with the standard Government Terms and/or conditions stipulated in these forms;
9. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein;
10. Proposal/Quotation forms issued by the designated canvasser or those acquired electronically, either downloaded from the BU website or the PhilGEPS or requested thru e-mail, shall bear original signature over printed name of the authorized representative of the bidder;
11. Submission of proposal/quotation forms through e-mail shall be allowed, specifically for suppliers outside the Province of Albay, provided that the originally signed forms shall be transmitted to BAC Secretariat through courier; non-receipt of which shall automatically disqualify the bids;
12. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s;
13. *The document requirements which shall be submitted with the proposals/quotations shall be in accordance with Annex "H", Appendix A (Documentary Requirement for Alternative Methods of Procurement) of the 2016 IRR of R.A. 9184; the notarized Omnibus Sworn Statement shall be submitted by winning bidder;*
14. Proposals and documents shall be submitted on the following address:

*The BAC Chairperson  
 Bicol University Polangui  
 BAC Office, Centro Occidental, Polangui, Albay  
 09632766415 or bupcbacoffice@gmail.com*

15. The Bicol University-BAC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical requirements.
16. Implementation of the project shall be in accordance with the provisions of the Revised Rules and Regulations of R.A. 9184.