



BIDS AND AWARDS COMMITTEE
 Bicol University Tabaco
 Tayhi, Tabaco City

REQUEST FOR PROPOSAL

Project Title:	Provision of catering services for 350 pax during the NSTP Day Celebration at BU Legazpi City on February 17, 2024		
ABC:	Php 87,5000.00	Fund Source:	F05
Mode of Procurement	Negotiated Procurement under Small Value Procurement (Section 53.9)	Mode of Evaluation	By lot
Implementing Office/ End-user/s:	NSTP Office/Ms. Marvy Claire N. Mortega	Delivery Period/s:	1 day
Required Document/s:	<input type="checkbox"/> Mayor's Permit <input type="checkbox"/> PhilGEPS Registration Number	<input type="checkbox"/> Income/Business Tax Return <input type="checkbox"/> Omnibus Sworn Statement	

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions provided at the last portion, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 2/8/24 sealed in an envelope. Failure to submit with this form the above listed eligibility requirements with check (✓) shall automatically disqualify the bids.

JOSE MICHAEL B. APAN
 Head, BAC Secretariat *Ju*

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item	Qty/ UOM	Description	ABC	Compliance to Specifications		Remarks	U/Price
				YES	NO		
	350 pax	Details of menu: PACKED LUNCH Rice, Fried Chicken, Lumpiang Shanghai, Bottled Water, 350ml and Banana <i>Note: To be served at 11:30am at BU Main, Legazpi City.</i>					
Delivery Compliance:				TOTAL BID PRICE:			
Payment Term:				Price Validity			

 Printed Name / Signature / T.I.N.#

 Contact numbers/e-mail address

Served by/Date: _____